



Snow Day Procedure

If snow occurs overnight a decision (made by the regional bus controller, not our school) regarding school closure or a delayed start will be made in the morning – we will notify you by the following methods:

- Radio Wanaka – 92.2FM
- Our school website – home page
- Bulk email
- The Wanaka App

If the school closes during the day due to snow, we will notify you via the methods above – please **do not** phone the office. **Buses will not run.** Children can be collected and signed out from their classrooms where they will remain under the supervision of a teacher. If you are personally unable to collect your child, then other arrangements should be made for collection.

If a parent wishes to have someone who is recorded as an emergency contact to collect their child, the pickup person should go to the classroom, provide identification (if not known to the teacher) and sign the child out.

Now is a good time to consider your emergency contacts to ensure that the office has recorded the details of at least two people, living locally and in whom you trust, to collect your child if the school closes due to snow.