



Principal's Report to the Board, 2022

February 21st, March 28th, May 23rd, June 20th, August 15th, September 12th, November 7th, **December 5th**

Presentations:

December:

- ALiM (Accelerated Learning in Maths) - Hannah will present a report on her work with this PLD/programme
- Class Organisation and staffing for 2023 - Wendy
- Strategic plan/Annual plan to be updated over January break. Will discuss the targets etc with you. We did our main consultation last year with drop ins and 2 surveys and our Post Covid parents survey data and student and teacher survey data will also influence next year's annual plan. I will have the draft ready for the week 4 meeting in term 1 (20th February).

November:

- Science data from the NZCER survey presented by our science lead teachers Sharon and Karina
- NZCER surveys - student data and also staff data

September:

- Move Well (Physical Education) - Kath/Hannah
- Camps 2022
- Junior Literacy programmes update

February:

- Budget draft 2 - Brendan/Wendy
- 2022 Charter and Planning - Wendy
- ERO Evaluation Plan - Wendy
- School to Pool - Niamh

March:

- School to Pool - Q.L.D.C.
- BSLA - Better Start to Literacy Approach presentation - Marj and Jason

May:

- Just in Time Maths - Our work with Rob Profitt White - Jennie to present
- EOTC winter programme survey results for your feedback - Jason to lead
- P.A.T results - Kerry to present - reading vocabulary, reading comprehension, listening comprehension, mathematics

June:

- SENCO report for the first half of the year
- NELPs presentation - Wendy
- Parent/staff/student surveys at beginning of term 3 - share samples. Karina also to implement a one for students re PB4L strategies/feedback

August:

- Jo Roberts - Garden to Table project
- Literacy Lift Update - Kerry (see full report in the board file)
- Parent Survey post Covid - Wendy
- PB4L Review - Karina

1. Strategic Monitoring

A - Board Assurances

February/March:

- Submit School Planning and Reporting information to the MoE by 1st March - submitted in revised format - 18/03
- Risk Management - Identified hazards are being monitored and/or controlled, and that measures are being re-evaluated to check their adequacy
- EEO - All EEO indicators are being achieved
 - ☰ 2022 Assurance Equal Employment Opportunities Audit
- Reporting & Recording Accidents, Medicines, Managing Minor/Moderate Injury, Illness
 - ☰ 2022 Assurance Medicines and Managing Illness Audit
- Police Vetting for Non-Teachers - all non teachers are police vetted and are current - this is done biannually with all non-teaching staff vetted last year.

May/June:

- Risk Management - identified hazards are being monitored and/or controlled, and that measures are being re-evaluated to check their adequacy. Check that the board is satisfied with compliance.
- Digital Technology & Cybersafety, Cyberbullying; the policies are being implemented and the school holds copies of signed digital use agreements for all staff and students, as required.
- Computer Security & Cybersecurity; Assure the board that the school's computer security and cybersecurity are reviewed and up to date.
- Student Attendance; Assure the board that student absences are correctly recorded, monitored, and followed up. Report on any annual targets for student attendance.
- Health Education; A question about health education will be asked in the parent survey in term 3. Last year it was asked in the newsletter and also an item in a survey. Well being/anxiety has been the big one for parents since Covid 2020.
- Abuse Recognition & Reporting; any sign of suspected abuse is reported to the leadership team and followed up on with the appropriate expert. The one suspected case this year was followed up with Oranga Tamariki and with our local RTLB and health nurse.

August/September:

- Risk Management - Assure the Board that identified hazards are being monitored and controlled, measures reviewed to ensure they are rigorous. Risk management issues and protocols are reported at each Board meeting through the Principal's report and the H & S report.
- Appraisal of the Principal - is part of the ERO evaluation plan process.
- International Learners - Not applicable.

- Surrender and Retention of Property and Searches. This has not been an issue at WPS, however proper processes are in place should it be needed. The leadership team would be the authorised personnel to conduct such processes if required.
- Physical Restraint - All procedures relating to physical restraint have been followed. Relevant staff (teachers and TAs) have been trained by Learning Support. A report is filed and Learning Support consulted if there are any issues with the process.

November/December:

- Risk Management; Provisionally Certificated Teachers; Teacher Registration, Certification, and Police Vetting; Appointment Procedure; Length of School Year; Reading Recovery/Literacy Support

B - Policy Review/Consultation

Term 1:

- Health and Safety Management
- Emergency, Disaster and Crisis Management

Term 2:

- Healthcare
- Behaviour Management

Term 3:

- Student Wellbeing and Safety - Karina

Term 4:

- **Safety On and Off School Grounds**

2. Strategic Aims Reporting

I. Curriculum:

February:

- Throughline - Ka Mura Ka Muri (walk backwards into the future) - communication, critical thinking, citizenship - telling everyone's stories.
- We have 19 classrooms underway and all special programmes (Literacy Lift, STEPs, literacy groups and some high needs learning groups began in week 3).
- The Life Trust mobile classroom has been working on building resilience, coping with change and anxiety. Teachers have been trained in the Pause, Breathe, Smile Programme and are well into the first few lessons in the handbook, combining this with PB4L and our values.
- All students have had a STEPs screening and placement.
- PAT testing beginning in week 5.
- Jo is working with Reading Recovery students. Jen is still in the initial training, which she has found very empowering and is looking forward to picking up her 4 students for 30 minutes each every day. Markus has slotted into her Reading Recovery release role and his CRT role very smoothly.
- Students have adjusted to masks very well and teachers are ensuring the children have breaks from wearing them by working outside or well spaced.
- 7 Covid losses - 4 students are homeschooling with Te Kura (Correspondence School), 2 are enrolled with a religious online learning school, 1 has moved to Southland to be homeschooled in a group of families.

March:

- COPSSA athletics were cancelled due to the red setting for Covid. Wakatipu and Dunstan also cancelled their school and zone sports whereas the Upper Clutha schools decided to proceed with both, but using the best precautions to keep everyone safe (e.g. bubbles, physical separation, etc).
- A Whānau meeting held on Tuesday 22nd Feb attracted 15 parents. Two of these, both dads, have offered their support for our kapahaka group. The prospect of a marae stayover early in term 2 was

raised and was well received. Parents expressed that they are delighted with the work we are doing with our Maori ākongā.

- Jason, Jo Roberts and I have also attended 2 mornings of an online QLDC/Enviroschools workshop as part of Wao on how WPS can reduce our greenhouse gases. We are looking at setting our baseline data and then setting targets.
- Parent Voice meetings were held on Tuesday 22nd Feb and Wed 23rd with an average 80% turnout. Only a few opted for phone or Zoom meetings.
- Feb 28th - Pod 8 swimming all week.
- PAT testing (Y3-6) all week (listening, reading comprehension, vocabulary and mathematics).
- March 7th - Pod 7 swimming all week.
- PAT testing in Pod 8.
- 2 IEPs (Individual Education PLans) meetings held for our 2 ORS (Ongoing Resourcing Scheme - for students with high needs) students - both very successful.
- 11th March - Tribe afternoon cancelled - Covid.
- Monday 15th March - Pod 3 swimming all week.
- Tuesday 15th March - Year 5 & 6 languages programme started (as swimming finished).
- Wednesday 16th March - Pod 8 athletics morning.
- Thursday 17th March - Pod 7 athletics morning.
- Friday 18th March, PM - Sprint events.
- Tuesday 22nd - Thursday 24th: PAT testing catch ups on children absent from the first round.
- PTA Zoom Parenting Place presentation (re parenting through and after Covid) online meeting. All parents have been sent the link.

May:

- 12/04 - Top Bike competition postponed until Term 2.
- 13/04 - Move to Orange level Covid.
- 15/04 - School holidays.
- 2/05 - Term 2 starts.
- 04/05 - Parents information session re BSLA (Better Start to Literacy Approach) led by Marj and Jason. There was also a Te Ara Hono session for parents of new entrants starting in the next intake.
- 9/05 - Firewise programme for Year 1 and 2 classes over the week.
- 9/05 - Seasons for Growth (loss/grief/separation programme) started today. Mandy from REAP is working with 6 senior students (Y4-6) and Hannah from Pod 8 is working with a group of 6 Y1-3 children. There are 8 one hour sessions each Monday over the term.
- 10/05 - Learning Support meeting - where learning and behaviour needs of children in the UC area are discussed. These are held once a term at WPS.
- 11/05 - PALs training for our Physical Activity Leaders - run by Sport Central.
- 13/05 - Matariki Assembly.
- 16/05 - Regional Chess tournament hosted at WPS by Markus.
- 17/05 - 18/05 - Kapahaka Marae overnight stay.
- 20/05 - Pink Shirt day and Tribe afternoon to be led by our Student Leaders - anti bullying so the day will be all about kindness and looking after others.
- 23/05 - Top Bike competition in Alexandra.

June:

- Rob Proffitt White - maths facilitator working with lead team over 2 days and also providing demo lessons for pod teams within junior, middle and senior classrooms. Rob led a maths evening for parents and their children 6-7.30pm on 26th May.
- 24/05 - WPS Rippa Rugby Competition.
- 7/06 - COPSSA Rippa Rugby Competition.
- 10/06 - WPS Swimming Competition.
- Two more junior teachers, Casey and Andrena, have been accepted for training in the BLSA (Better Start to Literacy Approach PLD).
- 13/06 - International Language Week activities.

- 20/06 - Book Week activities all week - author visit, dress up and parade.
- 22/06 - Matariki assembly.
- 24/06 - Matariki holiday.
- 28/06 - UC Swimming Competition.
- 29/06 - Reporting to Parents sessions at school.
- 1/07 - Written Reports for students to be completed this week.
- 1/07 - UC Kapahaka Festival at the LWC.
- 7/07 - COPSSA swim champs at the Wānaka Pool.
- 7/07 - Written Reports sent home to parents. Interviews offered for the first 2 weeks of term 3.
- 8/07 - last day of term 2.

August:

- The school roll at the end of week 2 is 558 - we have applied for extra teaching units as we have only been funded for a roll of 530.
- Half of the funding for the Garden to Table project has been confirmed so the area is now a construction site - I will outline the steps of the project which we are aiming to complete by the end of the week.
- Book Week 20-24/06.
- Pod 3 Matariki celebration with parents 22/06.
- Winton School visit to see BSLA in action.
- GRIP student leadership conference in Queenstown. Anna and Hannah took 20 children in 2 minivans.
- One Day School parent info meeting 22/06.
- 23/06 - Dress up Book Character day. Stop Drop and Read with a hot chocolate PTA morning tea.
- 24/06: Matariki holiday. Kapahaka group performed at community Matariki celebrations on Saturday 25/06.
- 28/06 - Upper Clutha Swim Champs.
- 29/06 - A very well attended 'student reporting to parents' (Parent Deep Dive) sessions.
- 30/06 - Darren Rewi sharing with students (Postponed from Matariki week).
- 1/07 - UC Kapahaka hui all day at the Lake Wānaka Centre. Students took part in workshops and performed for the other schools and EC centres.
- Written reports sent to parents via Edge portal.
- 8/07 - last day of term 1.
- 25/07 - First day of term 2.
- Dance week in the first week back culminated in a dance performance afternoon on Friday 29th which was packed with parents and very interactive this year. Lots of fun to start the term.
- 2/08 - Pod 7 instrumental programme starting and will continue every Tuesday PM over the term.
- 4/08 - Visit by Mike King's 'I am Hope' reps to share the initiative and books with our Year 6s 11.45-12.30.

September:

- 16/08: Chess Tournament in QTown - we not only performed very well but our students showed great application of the 6Cs by supporting and teaching others in the competition.
- NZCER surveys - student and teacher surveys have been sent out and need to be completed at the beginning of the last week of term 3. Student and teacher science surveys have closed off so we look forward to receiving this report next term.
- Writing samples have been collected from every student, at every level, and we now need to find the time to moderate these.
- Creatives in School application for \$17,000 submitted on 19/08/2022 for 2023.
- 29/08: WPS cross country another successful event for all of our kids with a good turn out of parents. We have 60 Year 4-6 students who will be taking part in the UC cross country at Hawea Flat 13/09. The CO event is on 22/09.
- Ski programme is going very well - we have used up our 1 postponement day and so our 5th day of skiing is on 8th September. Fingers crossed we do not have to cancel any of the remaining 2 days.

- Calendar Art is now completed ready to be made into calendars etc . This children love doing the art and this is such a successful fundraiser. Lucy essentially runs this fundraiser for the school now.
- 2/09: Fathers Day breakfast, hot chocolate morning tea for students and Random Acts of Kindness Tribe afternoon.
- 7/09: BSLA meeting for parents of new entrants with Andrena and Jason.
- 12/08: Pod 1 at Toy Museum.

November:

- 13/09: UC Cross Country competition for Year 4-6 held at Hawea.
- Markus took a group of students from Pod 7 (morning) and Pod 8 (afternoon) out into the community as part of the 'Clean up Wānaka' initiative, twenty at a time to allow transport in our minivans.
- 14/09: Finals of the 'Wanna be a Star' performances, along with the band performing before the announcements.
- 15/09: Ski Day 5.
- 19/09: Talk like a Pirate Week .
- 19/09: Pod 5 swimming all week.
- 19/09: Maths lead teams for cluster workshop at WPS.
- 20/09: Rob worked with the WPS lead team and our leadership team on new tools and ongoing assessment in maths.
- 20/09: Final Learning Support cluster meeting with Trevor McDonald at the helm.
- 20/09: Cluster Board meeting with MoE re network growth and zoning.
- 22/09: COPSSA Cross Country at the Cromwell Racecourse using the equestrian course.
- 22/09 - 9-12 noon - MoE and NZPF presentation to Principals in Cromwell around the new focus for maths - key speaker was Rob Proffit White. It was interesting to hear what he was telling schools not already working with him.
- 23/09: Dress like a Pirate day and Tribe afternoon with activities like walk the plank, making stuffed parrots and pirate ships, and other fun activities. The PTA put on a sausage sizzle and it was a great day, with lots of smiles...and cutlass fights, and pirate cussing and wicked laughs and ah me hearties.
- 26/09: QUEEN'S MEMORIAL DAY holiday.
- 27/09: Pod 4 swimming all week.
- International students - pod presentations all week to celebrate the ESOL students and children of different cultures in our school.
- 28/09: Jazz Band performance 9am - a fabulous performance by the Mountainview High School from Timaru.
- 29/09: Strike performance (drumming) 9.30am.
- 30/09: Mufti day for our winning tribe which was Tui.
- 29/09: Last day of term 3.
- 17/10: First day of term 4.
- 17/10: Pod 2 fenced off for reclud.
- 17/10: 1.30-3.00pm - Rock meeting to look at attendance issues and strategies in the UC region (looking at attendance 70-90% and less than 70%).
- 19/10: Kapahaka performance at Central Lakes Polyfest in Queenstown - we performed at 11am and good reports about the performance and the behaviour of our 30 strong group came from everyone who supported Anne, Mary Anne Tamati and Coral and our group.
- 24/10: Labour day.
- 25/10: School Photos.
- 25/10: Year 6s met with staff from MAC, as did teachers, as part of the transition programmes.
- 26/10: Clued Up Kids Day - for Year 6s. Also cricket coaching for Y3/4 and Pod 1 students at Wao Hui.
- 26/10: Year 5 camp meeting for parents 5.30pm.
- 27/10: National earthquake drill day - Shakeout with drill at 9.30am.
- 27/10: Cricket coaching for Year 5 and 6.
- 28/10: Cricket coaching for Year 1 and 2.
- 31/10: Year 5 camp all week (Tuesday to Friday).

- 4/11: Gumboot Day.

December:

- 8/11 and 9/11: Y3 Camp
- UC Learning Support Cluster Meeting
- 14/11: Year 6 Camp at Waiora
- 14/11: Road Patrol training for Year 5s for 2023
- 14/11: Rooms 2 and 10 swimming programme all week
- 16/11: Orchestra performance
- 21/11: Year 4 Camp at Bannockburn - 1 night per group over the week
- 21/11: School closed at 1pm to allow teachers to attend the NZEI Campaign Meetings
- 24/11: Juniors Run, Jump, Throw event cancelled due to staff illness
- 25/11: Room 1 at Lake with their Grebes Inquiry - postponed due to a fatal accident at the lake
- 30/11: COPSSA (Central Otago Primary Schools Sports Association) Orienteering event for year 5 & 6
- 30/11: Garden to Table opening ceremony
- 1/12: Students Reporting to Parents sessions 11-12.30pm, 1.30-3.00pm and 4.00-5.00pm
- 2/12: Room 4 are off to the Kiwi Bird Park in Queenstown for the day
- 2/12: Room 1, 2, and 10 Bush experience at Eely Point
- 5/12: Pantomime full dress rehearsal on stage
- 6/12: School performance of Superstan, this year's panto
- 7/12: Matinee performance of Superstan - 1pm
- 8/12: Evening performance of Superstan - 6pm
- 8/12: Inflatable playground fun day on our playing field
- 8/12: Room 3 and 4 at Eely Point all day
- 8/12: Pod 3 games 11-12.30pm (parents invited)
- 9/12: Student Reports for parents loaded onto Edge
- 9/12: Water Fun Tribe Day and ice blocks (donated by NW)
- 12/12: Student Leaders Fun Day Out
- 12/12: Pod 1 Xmas Singalong
- 12/12: Pod 3 at Dinosaur Park
- 13/12: 2pm - Whole school farewell for Katrina (after 27 years at WPS), Leeanne Preston (after 18 years at WPS), Markus Hermanns (off to teach Year 7 at MAC after 8 years at WPS), and Carin Hetherington after many years at WPS in between other schools).
- 14/12: Room 3 visit to the Grebes
- 14/12: 1pm Year 6 Graduation Ceremony
- 15/12: Last day of the 2022 school year. School finishes at 3pm

ii. Finance

February:

- 2022 draft budget to be discussed and extra discretionary funding needs
- We are staffed exactly in line with our allocation. We started the year with 500 students.
- All funding has been signed up and ready to use for our MoE projects.

March:

- 2022 budget to be ratified.
- Jan/Feb to be approved.

May:

- March/April to be approved.
- Any progress with the WPS Future Trust?

June:

- May to be approved.
- Banked Staffing is looking good, however Andrena has now started up a NE class which will add 1 FTTE to our banked staffing output and then it is likely we will require another NE class to start up mid

term 3/early term 4. Our term 3 enrolments do not help our staffing quota as they disappear before the Sept count. They could help in the interim if our roll exceeds 530 which it is predicted to do with new enrolments for term 3 noted so far. Our roll is currently 517. And we start term 3 with a likely roll number of 537 excluding our term 3 skiers. 16 new entrants by the start of term 4 increasing to 19 by the end of the year.

August:

- June/July to be approved.
- Banked staffing status.
- Letter sent to the WPSFT re request for more funds than that offered.
- Pirate Ship accounts paid and project fully completed.
- Four funding applications for the Garden to Table Development were submitted and we have received 2 confirmations in writing so far with the other 2 being considered In August.

September:

- Roll review resulted in extra staffing and in week 6 we submitted another review for the new entrants who started school. We have an extra 0.5 of an FTTE.
- G2T (Garden to Table) - received \$10,000 from CLT and we are now awaiting the OCT meeting decision 27/09 which was also a request for \$10,000. We will ask the PTA for \$5,000 towards this project as well.

November:

- Latest monthly accounts.
- Currently working with Solutions and Services and auditors re annual accounts.
- 2023 budget - first draft. We are forced to make further cuts to our budget in the form of discretionary and in curriculum resources etc as well as increase our income. Would the Board be able to suggest to the PTA a curriculum area or something that is operational to fundraise for. And perhaps not the \$5000 we have budgeted for over the last 2 years (apart from Cookbook) but see if we can increase this to \$15,000.

December:

iv. Professional Learning

February:

- Teachers took part in 3 Teacher Training days before school started back
- Friday 28th Jan - Investigative Maths with the other Upper Clutha primary schools and Queenstown Primary. This PLD is ongoing through the year with facilitator Rob Profitt-White.
- Monday 31st Jan - Assessment for learning led by Kerry and myself following our attendance at a conference in August 2021. We reviewed what we are doing and we are looking at creating and researching new tools which are more suited for authentic learning.
- Tuesday 1st Feb - all teachers and TAs took part in the Pause, Breathe, Smile training day which was delivered by Zoom because of red light restrictions for the provider. We have now started with the first lessons.
- Reading Recovery Training - Jen Chamberlain has started her first year of training. The first 4 days are in Dunedin and from then most of them are done via Zoom meetings.
- Marj took part in the Better Start to Literacy Approach (BSLA) training in the holidays and is now training Jason, Sharon and Charlotte in this approach. There is a lot of reading and viewing involved in this programme for these 4 teachers. We will also have the opportunity to move this initiative further up the school later in the year.
- Sharon and the junior teachers took part in some online webinars in inquiry and play-based learning. Sharon shared the first webinar with all staff on Tuesday 15th as it had such relevance to NPD.

March:

- BSLA online training continues for Marj (lead teacher) and the junior team as does Jen's Reading Recovery training. She has now started working with her 4 children after a week or so of building relationships type activities.
- 22/02 and 23/02: Jason, Jo, Wendy - Greenhouse Gas emission PLD.
- 23/02: Jen - RR training online.
- 24/02: 3.30-4.15: Some staff took advantage of the Pause, Breathe, Smile webinar offered.
- 1/03: NPDL workshop - planning formats across the school.
- 2/03: Maths online workshop with Rob Profitt White with our lead teachers. I attended this as well to keep up with the play.
- 8/03: Pod meetings.
- 14/03: Maths lead team with Rod online workshops all day.
- 16/03: Pod leaders Lisa, Karina and Sharon (not already in lead team maths work so far) had a session with Rob - lots of laughter!
- 17/03: BT network day for Central Lakes area - 22 Beginning Teachers - Kerry and I organise and lead 1 of these a term. We have not got any BTs at WPS this year but still take on this role to keep this network going.
- 17/3: MoE Zoom meeting re Covid management.

May:

- 29/03 - Pod meetings.
- 4/04 - Staff Workshop - Ros from STEPS facilitated a Zoom session on the foundation literacy stages of the recently updated STEPS online programme.
- 5/04 - Ariki QLCs (Quality Learning Circles) - NPDL planning formats across the school encompassing all learning areas.
- 6/04 - NPDL webinar 'Agents of Change' - Jennie C and I.
- 6/04 - PB4L Tier 2 meeting facilitated by Karina with the leadership team.
- 12/04 - Pod meetings.
- 13/04 - Jen Reading Recovery Training online.
- 28/04 - During the holidays I took part in an Assessment webinar which was very stimulating, challenging the whole concept of testing and grades.
- 2/05 - Pod Leaders meeting with the Leadership team to set up the term.
- 10/05 - Pod meetings.
- 11/05 - Jen - Reading Recovery training in Invercargill.
- 16/05 - Staff workshop on Assessment postponed due to Wendy's absence.
- 19/05 - Viv Thompson, Maths facilitator from University of Otago working with teachers in the ALiM programme.
- 19/05 - Max Gold visit re PB4L

June:

- 24/05: Pod Meetings.
- Maths PLD with Rob Profitt White - 26th and 27th May.
- 30/05: Movewell course (Physical Activity) Hannah and Kath, in Queenstown.
- JITM (Just in Time Maths) PLD with maths advisor Viv Thompson - Coral and Charlotte L.
- 31/05: Staff workshop - NPDL - led by Jennie C - setting up for a Deep Dive.
- 2/06: Kerry and I worked with 17 Beginning Teachers across the CO Lakes region as part of the BT network we have set up and run for the last 6-7 years. This approach to supporting BTs is of interest and I have given an interview about this which will appear in either the Gazette or the NZEI booklet.
- 7/06: Pod Meetings.
- 9/06-10/06: I represented the CO Principals Association at the NZ Principals Moot. Interestingly the themes discussion were so similar - more so than others I have attended - I will share these with you.
- 14/06: Deep Dive with Ariki groups in preparation for student reporting sessions - evidence of progress within the classroom around deeper learning across the curriculum.
- 15/07: NZEI Paid Union Meetings. We have chosen to minimise disruption to learning by NOT sending children home but to change lunchtime from 1.30-2.30 pm to allow staff to join a Zoom PUM together.

This also means no additional reliever costs are needed after Covid and other bugs have sucked out much of our staffing resourcing.

- 16/07: Karina and Coral are heading to a PB4L session in QTown - this release has been funded through PB4L.
- 21/07: JITM (Just in Time Maths) with Viv - Charlotte and Coral.

August:

21/06 - Charlotte and Coral maths PLD - working with Viv (Uni of Otago) on 'Just in Time Maths'.

21/06 - PB4L staff workshop lead by the lead team.

23/06 - Viv working with Hannah and Casey on maths - the ALiM programme.

23/06 - NPDL lead team meeting 3.30-4.30pm.

28/06 - Pod meetings.

30/06 - Leadership team attended the COPA day - Clive from the Teachers Council presenting and a wellbeing speaker as well.

5/07 - 3.15pm - Coral and Charlotte JITM maths PLD.

6/07 - Internet Health Zoom presentation (for C.O. and U.C. schools).

7/07 - Hannah and Casey - ALiM presentation day in ALEXandra.

26/07 - Staff workshop lead by Hannah and Kath on the new 'Move Well' Physical Activity strategy.

27/07 - 29/07 - Rob Profitt White working with lead teachers and teams on deep learning and investigative maths.

2/08 - Pod meetings.

4/08 - NZ Histories lead team - Zoom session 3.45-4.45pm.

9/08 - Charlotte and Coral - JITM - Zoom and working together.

9/08 - Pod Leaders hui with leadership team 3.30-4.30pm.

September:

16/08: Pod meetings.

24/08: NZ Histories seminar hosted by us in our hall for our UC primary colleagues.

30/08: Karina and the PB4L team reported back to staff on the courses that they had attended.

6/09: Jennie set up discussion questions and a context that encouraged teachers in their Ariki groups to look at where they are at with NPDL and what their next steps need to be.

November:

13/09: Pod meetings.

13/09: Maths with Rob Profitt White - lead teachers in the cluster together for the day to start looking at design and delivery of activities and games for learning and assessment purposes.

14/09-16/09 - Wendy at the NZ Principals Federation meeting in Christchurch.

19/09: Rob working with WPS lead teachers in maths and the leadership team 9-12.30.

20/09: Pod meetings.

21/09: Reading recovery training for Jen online.

21/09: Wendy and Jennie viewed a Zoom presentation from NZPF re Ariki and personal growth profiles - we are well beyond the level they were talking about as we have had Ariki protocols as part of our Teacher Inquiry and Appraisal formats for over 10 years.

22/09: 9-12 noon Jennie and I went to Cromwell to attend a MoE/NZPF presentation about the curriculum refresh in maths. As Rob Profitt White was presenting we were familiar with everything that was covered.

At 3.30pm on the same day I joined a MoE webinar also around Curriculum Refresh, but more with the whole curriculum overview.

27/09: Pod meetings.

1/10: Pod meeting - report writing/moderation.

8/10: Pod meetings - report writing/moderation.

18/10: Jennie C and the maths lead team worked with the staff on assessment in maths and the new stages and activity based approach.

19/10: Jennie Croxford and I had a Zoom meeting with a principal in Vancouver who has been on the NPDL journey for a while as well. It was interesting to talk about the commonalities and differences in our

implementation. We hope to have a principal from Amsterdam join us in these network Zoom meetings as well.

25/10: Pod Meetings - report writing/moderation.

December:

8/11: Pod meetings and moderation for report writing

9/11: After all junior teachers being trained in BSLA (Better Start to Literacy Approach) Jason, Sharon, Jo, Marj and Wendy met at Edgewater (morning tea and lunch as a thank you for all the extra work they have done with BSLA this year), and we looked at all that we are doing in reading, writing, oral language as well as our assessment practices in these areas and made decisions about what we value and will keep doing, what we need to drop off so that we have the best possible pedagogy and resources within our junior literacy programmes. This was a valuable morning and I believe we have the best of the BSLA PLD initiative incorporated into our approach to literacy learning with a balanced teaching approach.

15/11: Pod meetings and report writing

18/11: Maths with Rob Proffitt White - lead teacher day

22/11: Pod meetings/report writing

28/11: TOD - Assessment and Reporting

29/11: Pod meetings/reports

6/12: Staff Workshop - 2023 planning

TEACHER ONLY DAY - as part of our ongoing PLD with Rob Proffitt White is an UC cluster day for our primary schools and will take place on March 6th. So far this is the only one within the term planned for 2023.

iii. Staff Management

February:

- Staff dealt very well with the first weeks back soothing anxious parents where possible and making sure children are happy, engaged and social. All staff are back and settled already. One has had a covid test after having a sore throat and the sniffles but was negative. Managing staff absences in a Covid environment will be tricky. The Ministry has asked us for a business continuity plan - given the many changes this is not a good use of our time I believe.

March:

- COVID - To date, 3 TAs have been off work isolating as a member of their family has covid, as have 2 teachers, one of whom is working from home and the other (now back at school) was on paid discretionary leave during the isolation. No active cases amongst staff at the time of writing this report.
- Andrena has been offered the teaching position to pick up of the new entrant cohort mid-term 2, as she has for the past 3 years. She has started working with these children on Wednesday afternoons as part of the Te Ara Hono transition programme.
- One of our long serving Teacher Aides, Ella Frires, has resigned from her TA position to take up a new role as a medical receptionist. We wish her well in her new career pathway.

May:

- Congratulations to Clair Winslade who has won a permanent position at Omarama School and started at the beginning of term 2. In her place, which is a fixed term position for the year, we have appointed Moira Hughes.
- Mel Hewson has also started her maternity leave as her baby is due in June and Moira picked up one of her days, with Kirsty Hendry who works 1 day a week already, picking up the other.
- Andrena will start up the next new entrant class on 7th June, after Queen's Birthday, in week 6 and she will teach 4 days with Leah Allison teaching the 5th day. This is part of our EEO policy trying to support our teachers with young children by using flexible staffing arrangements.

June:

- 7/06: Andrena and Leah's NE class starts up with 8 children until the end of term.
- Mel Hewson has had a baby boy and he is just gorgeous.

- Support Staff week - we put on morning tea and gave them cards made by children with a \$10 coffee card inside.

August:

- Sadly Karon, from our office team, has accepted a position with Lumino Dentists. We will miss her but she was looking for more hours which we couldn't provide.
- I have received a letter from Katie informing us she will finish her position at the end of term 3 as she is going onto maternity leave.
- We have offered Kirsty Hendry, who is working 2 days a week CRT this term, the Term 4 position in the new entrant class starting up in term 4. She will start with 16 and end up with 22.

September:

- Emma Stewart picks up 1 day of Katie's CRT for the rest of the term and Jill Alexander will take on 2 days CRT (previously Kirsty's days).
- Katrina has let me know she is intending to retire at the end of the year after 27 years as a TA and then Administrative Assistant at WPS. It's an amazing feat and we will miss her.
- The staffing allocation for 2023 should be sent to us in the next 2-3 weeks which will enable us to plan the staffing for 2023. I have already started looking at start of year roll numbers and some class organisations so hopefully I will know whether we need to further reduce our number of staff next year or be innovative with how we use that staffing. We keep getting new enrolments so I will look at that and track patterns so I can fight the allocation if it looks less than this years.

November:

- We are delighted for Markus that he has won a permanent position at MAC with the Year 7 and 8 team. He had our full support in applying for positions at MAC. He is certainly ready to take on a new challenge such as this as he has been with us 8 years, starting out here as a beginning teacher. He will be awesome as he has so many strengths MAC can capitalize on. We will miss all the extras he does for students on top of his classroom teaching.
- Leeanne Preston was on Board granted leave this year and thanks the Board for allowing her to do so. She has decided to resign from her teaching position as she has other interests to pursue and realises how stressful and full on teaching is after her year away from the classroom.
- A farewell assembly has been organised for Katrina Kreft (office), Leeanne and Markus on Tuesday 13th December (2pm) and it would be great to have all of you there.
- Office Assistants 'equity' pay rise and backpay is through and they feel very rich as it was a well deserved and a long awaited 20% rise given that the teacher aides received their equity claim a year ago.
- Staffing allocation for 2023. With Markus moving to MAC and Leeanne moving on to greener pastures we do not have to reduce, that is, make redundant anyone on our current team of fixed term teachers...yay! It would be so nice to have more staffing though. At this stage we do not have the staffing FTEs (full time teaching equivalents) to be able to include Marg and Emma in this (i.e. Literacy Lift programme) which is equal to 1 full time teacher between the 2 of them. This means this programme has to come under discretionary funding along with our Te Reo programme with Mary Anne, our music, languages etc. We already are considering cutting languages next year and hope we can raise some funds somewhere to be able to do some of the extra programmes we have in place now.
- The NZEI campaign issues will be outlined for the Board during the meeting. This is all around improving teacher conditions - as I like to say our working conditions are the children's learning conditions. The issues we are focusing on are systemic - more teachers allocated to schools so there are lower class sizes, more resourcing and TA staffing for Learning Support, more non-contact time etc,
- We have begun the process of advertising for another office assistant to replace Katrina next year

December:

- I will share the 2023 school organisation and staffing with you at the meeting
- Markus has had 2 Teacher Only Days at MAC - MAC funded the reliever

- Jen has continued with her Reading recovery training and the report back from the person overseeing her training Grant Godby is very, VERY positive. Jen will continue with Reading Recovery as will Jo Roberts next year until our staffing and the set up of a new NE class means we cannot continue with this.
- Many of the staff have had Covid especially after their camps this year. Thank goodness we have a flexible staff who can adapt to rapidly changing circumstances.
- Interviews for the Office Assistant position Friday 2nd December 9-12.30pm

v. Property and Asset Management

February:

- Dave has started work on our junior playground - the pirate ship and his aim is to have it completely fixed and renovated by the beginning of term 2. He prefers to work on the weekends and holidays whilst no one is around.
- Cook Bros ready to start the recladding by the end of the term. We will still aim for 2 pods a term. It will be completed before the end of the year. Makerspaces may not be able to be completed as each pod is reclad, Kelvin and I are still negotiating this.
- Paperwork for the funding for the irrigation and landscaping and the alarms and security cameras is completed and so these projects can also begin.
- I will talk to Kevlin about the painter involved in the recladding also painting our garden walls in the courtyard area.
- The artificial turf outside the principal's office will need replacing this year - R & M.

March:

- We are having some challenges with the alarm system project, I will outline at the meeting. The security camera installation on the other hand is all go.
- The Makerspaces project has been given approval by the MoE after our approach, to be offered to Cooks, as they are working on the recladding, however, this is dependent on the quote they provide that will be considered by a quantity surveyor provided by the MoE.
- Sound system/lighting projects in the hall (all for Wendy's pantos lol) have been completed by Ian and Jason and we now have the wiring all sorted and a large cabinet, lockable, to keep everything secure.

May:

- The new alarm system is now installed and working. The only change for staff being keypads inside the pods and using their own individual code rather than a whole school code.
- Cladding - have a pre start meeting with Kelvin our project manager and Cooks on 27th May but will update you at the meeting with progress to date.
- Pirate Ship - this has been on the go over the last 3 weeks of school as Dave Crowther had the challenge of product and services delays but will be completed by the end of May. More details at the meeting.
- Solar update - Brendan.
- Garden to Table is our next big project.

June:

- Containers will be put in place by 17th June to house materials for the cladding project - Cooks Bros. Project to start the beginning of term 4 with fencing etc set up over the holidays at the end of term 3. Pod 2 and 6 first, the admin block over the Xmas holidays, Pods 1 and 3 in term 1 2023 and Pods 4 and 5 in term 2 with Pod 7 also getting an exterior paint in term 2.
- Cameras and new alarm system installations complete and appear to be working well.
- Painting of exterior walls - complete this after the irrigation and landscaping in these gardens is done - probably 2023. Irrigation/landscaping to start in Spring once weather is more settled.

August:

- Special Ed fencing project for Year 6 students who can be a 'runner' has been completed and it looks really good - part of the original school design I think.

- Garden to Table Developments are well underway. Jo Roberts will take us on a tour and tell us what is going where.
- Staff car park gardens have been completely redone as part of our MoE Irrigation and Landscape project as part of our 10 Year Property Plan developments.
- Some of the older signs on gates and poles around the school have been replaced as the paint work/lettering on them was dirty and very weathered looking. Thanks Lucy for managing this ...and even taking them down and then putting them back up!
- The buddy seats Danielle designed and got constructed as part of a Deep Learning unit with her class last year are now ready for installation outside Pod 5, in the GTT area and over by the Pod 2/3 slide.
- After the heavy rain we are now facing another leaky building issue with the air vent pods on the roofs - the flashings apparently are not up to it and should not even have been used in the build 12 years ago, our roofer tells us. I have referred this to Margaret Pollitt (our MoE property person) and Kelvin (our property manager). I have asked our roofer for a report and the photos he took after the rain to send through to the MoE. I have told them it is too costly a job to do as R & M and so needs to go through the MoE system as a leaky building issue. The hall is also affected by the same problem - different builders and roofers too.

September:

- 10 YPP updates.
- Leaky roofs update.
- G2T project update.
- Replacement of seating.

November:

- Crest Cleaning Contract to be discussed.
- 21/09: 9am Property meeting with Margaret Pollitt our Dunedin based MoE Property Manager and she has informed us that we have another 'schoolhouse' ex pool house under our wing. It is being managed by Colliers. I have made contact with Colliers and hope to get a look in the house and talk to them about making contact with us, etc if the house becomes free of a tenant, as they should have been doing but haven't for the last 18 years I have been at WPS. Also to find out about how we can place a teacher in this house should the need arise. If the house were to be sold the profit would go to us, after the long MoE process, but those funds would go into our 5YA not our ops grant or into a new Board built house as we may have hoped - this is a good thing to know for the future.
- 22/09: 1.30pm - I had a Zoom meeting with Logic who are the company who will be managing the replacement of our current lighting with LEDs - this is a MoE funded project. It will not take place until November 2024 as they are way behind schedule. I have started the paper trail that accompanies this.
- 28/09: Roofing Review - Gary climbed up on our roofs and has provided a full report on what he found. Margaret informed me this would need to come out of our 5YA funds.
- 11/10: Recladding - I had a face to face start up meeting with the Cooks lead team and Tom Jacobi (who is stepping in for Kevin from School Support) during the holidays. We have Zoom meetings every 2nd Tuesday, our first being on 25/10 and the next 8/11.

December:

- Recladding - Pod 2 will be finished next week and it will be cleaned and Pod 1 will move into it in the last week of this term. The library end of the admin block is being fenced off and Cooks are starting on that this week. Pod 1 is next and then pod 6 later in term 1.
- Gardening contract - currently seeking registrations of interest
- Dave Spedding will still carry out the irrigation landscaping contract as agreed as each pod is completed. He will start on the courtyard and entranceway gardens over January. Once the courtyard gardens are completed we will get someone in to paint the garden walls as these look tatty.
- Garden to Table - The opening ceremony was held on Wednesday at 2pm. The garden and kitchen facilities look amazing.

Vi. Health & Safety

February:

- Health and Safety notices are displayed on our electronic sign in system. We will need to add in others as our build projects start.

March:

- Covid strategies have been well followed to keep everyone healthy. We are communicating frequently with parents to deliver messages to help curb illnesses.
- Nothing reported on noticeboard form or face to face re risk management.
- Karina's report re PB4L health and safety data.

May:

- Covid - 3 staff over the holidays were very unwell with this. We also can see the other wave sweeping through over the last week or so impacting on staff and students as numbers increase, but things are still manageable with the leadership team being kept on their toes maneuvering staffing. Melissa is managing staffing reimbursements back to the school and has been really on to this as usual.
- MoE - air filter provision. I took the offer of the smaller one which we can move around meeting rooms etc as required.

June:

- Average of 100 students are absent from coughs, colds, flu, vomiting bugs with only 10 Covid cases on average each week.
- A second larger air filter has been provided - we are using this in the staffroom.
- We have had one serious accident - a child slipped off one of the walls behind Pod 5 and resulted in a badly broken arm.

August:

Emergency drills:

- Lockdown drill - Was held on Wednesday 15th June at 10.20am
- A fire evacuation drill was practiced on Tuesday 21st June during a playtime and given everyone was outside it was carried out very well.
- An earthquake drill was held on Wednesday 6th July.
- H & S report - Karina

September:

- Karina's report.
- Cook Brothers have started sending in their vet check forms which Jennie C has set up and Lucy will keep a record of.

November:

- 27/10: Shakeout earthquake drill.
- Reclad: Children have been very respectful of the builders and their equipment etc around the school. There have been no issues re health and safety at all.
- Health and Safety Report: Karina.

December:

- Fire evacuation drill 2/12 and lockdown drill 30/11

Other Matters

February:

SPORTS DIRECTOR - new structure.

Schools to pools - MAC and WPS land - Simon Cruikshank visit.

March:

- I attended Hawea Flat's BOT meeting 24/03 virtually to formally present their principal's appraisal report and respond to any questions.

May:

- 13/04 - 7pm PTA Zoom meeting (I tuned in from Palmerston North).
- 11/05 - 7pm PTA meeting F2F in the staffroom.
- 12/05 - UC Principals liaison meeting.
- 17/05 - A group from Richmond School in Nelson coming to learn about WPS and NPDL.
- 18/05 - The Principal from Pakuranga College coming to see NPDL in action.

June:

- Ski families - email sent out by Brendan and myself - matter of staff well-being and attendance issues of skiers impacting on class sizes and disruptions.
- Snow day processes - Board included in email.
- GRIP conference and Year 2 Matariki coming up next week.

August:

- We have Year 5/6 classes with 33 to 34 students, year 3 and 4 are at 28, Year 2 at 25 or 26 and our Year 1s are 22-23.
- Student matters to discuss in-committee.
- Principal from Kawerau School (Henleys Farm in QT) spent a day with me to find out how the school was organised and how we managed rapid growth, Deep Learning, PLD and school culture.
- PTA are organising a WPS Parent Quiz for early term 4.
- I have applied for funding of \$14,000 for the MoE Creatives in Schools initiative to engage an artist to work on school projects next year.

September:

- 23/08: Visit by 10 Otago Medical students 1.30-3pm.
- 24/08: PTA meeting re Quiz at Alberttown Tavern 6.30pm.
- BT network day - this time in QT. Kerry and I organise this. Kath presented Move Well at this.

November:

- 21/09: Otago Primary Principal Association reps visit as part of addressing Principal Well being in Otago schools by this regional principals group.
- 22/09: I joined the MoE webinar on the Curriculum Refresh but didn't come away feeling very refreshed myself!
- Term 3 students and the ski fields. I have initiated a conversation with a contact who works at Cardrona in management and Jodie is also speaking to one of hers, to try and find a solution for these students. Otherwise I would be suggesting that we as a Board ask the Ministry for their backing with this before we just say NO! The attendance results show a number of absences for these term 3 students and teachers have really felt the pressure this time with larger classes than any other year over this time. The inconsistency in behavior and learning associated with some of these children, and their parents, adds to the issue.

December:

- NZEI campaign meetings - offers refused and actions will follow...more anti MoE rather than parents for principals but for teachers it is not as easy. As the current class sizes and support for children with extra needs, lack of staffing and appropriate funding are all issues we have been grappling with. I hope that you give this upcoming campaign your full support - teachers working conditions are your child's learning conditions.
- Creatives in Schools - \$17,000 funding - Chrissy Wickes and Kath Nicholson - sculptures - link to NPDL/PB4L/Histories. Ko Wai Tatou - Who we are - Festival of Colour. Term 1 and 2.

2022 ANNUAL PLAN OUTCOMES

1. A 'Futures' focused approach to learning maximises student engagement and achievement

ANNUAL OBJECTIVE	KEY ACTIONS/STRATEGIES	OUTCOMES
<p>Quality teaching and learning maximise engagement and achievement</p> <p>Deep Learning pedagogy fosters quality teaching practices</p>	<p>Using Deep Learning across the curriculum - PLD and teacher modelling in investigative maths to add to the 'balanced maths programme' and using assessment as an integral part of this.</p> <p>Use a Deep Learning lens in the NZ histories learning tasks and across the social sciences, sciences, literacies, PE, health and the Arts. Use Makerspaces to engage in collaborative problems solving, inquiry, digit-tech, design and innovative thinking and construction</p> <ul style="list-style-type: none"> ● Planning and assessment formats will show evidence of the 6Cs and Deep Learning design attributes. 	<p>February: Teacher Only Day 28/01. Lead teachers are Megan McConnell, Robyn Blennerhassett, Anna Speak and Jennie Croxford.</p> <p>March: NPDL lead team met to set goals and dates for the year. The first NPDL staff workshop was held to share planning formats and to ensure we have some consistency throughout the school, yet some diversity too.</p> <p>May: NPLD 'topics' are around history. We will share some of these and what pods are doing at the meeting.</p> <p>June: NPDL Ariki session around a Deep Dive to reflect on where pods are at with embedding NPDL. Pod 7 Museum Deep Learning Showcase 20/6.</p> <p>August: Karina and Anne are taking on the lead teacher role for the Histories curriculum content and Jennie and I will retain the implementation/delivery overview to ensure we use an NPDL approach.</p> <p>Maths: Rob has provided another training session for our lead teachers at the beginning of the term and will return for his last session for the year at the end of the term. We will also be making plans for his next round of PLD delivery in maths in 2023 as this year's has proven so valuable in improving teacher practice and in our curriculum depth and assessment as well.</p> <p>September: International Language showcases are being presented, pod based over the next 2-3 weeks as part of our NPDL initiatives.</p> <p>Maths (investigative and JITM) fun activities to build knowledge and strategy are evident throughout the school as teachers and their students explore lots of different ideas. And this fits so well with NPDL as well.</p> <p>November: Rob Profit White has certainly hooked into the 6Cs and NPDL pedagogy and practice when working with teachers, and in classes, on assessment as part of the learning task and reinforcing the teacher's noticing of what a learner can do.</p> <p>Histories was a focus term 1 and 2 and will be focused on again as a Teacher Only Day before students return to school in 2023 led by Karina and Anne. We will continue with a throughline around looking back to move forward for next year to reflect our implementation of this new curriculum doc.</p> <p>December: Jennie has completed the first draft of her report into the Ariki and NPLD journey at WPS. Once this has been finalised I will ask her to present</p>

		<p>it to you all. The writing work with Murray Gadd next year will be delivered through an NPDL approach.</p>
<p>Foundation Literacies are taught with balance and structure</p>	<ul style="list-style-type: none"> ● Explore the progressions in reading, writing and maths and use these in everyday learning and teaching practices. ● Engage year 1 and 2 teachers and students in the Better Start Literacy Approach (BSLA) programme. ● Engage in the Investigative Maths PLD and implement these within a balanced Maths programme. ● Explore the NZ history Curriculum using the throughline 'Ka Mura Ka Muri' (walk backwards into the future) using an NPDL approach and utilising the community - the human library, Arrowtown Museum - new Maori addition, local iwi, Marae visit, etc. 	<p>February: BSLA training carried out for the junior team. Jen Chandler undertaking Reading Recovery training. Teacher Only Day 28/01. Lead teachers are Megan McConnell, Robyn Blennerhassett, Anna Speak and Jennie Croxford. Applications from 3 teachers to take part in the ALIM programme in maths.</p> <p>March: BSLA training and work in classrooms is well underway capably led by Marj and Jason. Jen and Jo are working with 7 children in total with Reading Recovery. Jen is in awe of her training and is loving the immediate impact she is having on her learners in RR.</p> <p>Rob has worked with our lead maths team and pod leaders online for 2 days and they have all been impressed with the quality of this PLD and learnt lots. The new (and now not draft) Histories Curriculum is currently being released.</p> <p>May: BSLA - second round of teachers ready to take part once the first is completed. That will be all of our junior school staff trained. STEPS foundation literacy training is an additional resource as well. ALIM and the programme with Rob Proffitt has continued to be taken into classrooms and teachers and students are enjoying this work. NPDL topics as mentioned above show the focus on the NZ History Curriculum to date.</p> <p>June: Andrena, Casey and Megan taking part in the second round of BSLA, late term 2 and all of term 3. JITM PLD started with Charlotte L and Coral. Rob Proffitt White spent 2 days with lead teachers and working with all teachers doing some demo lessons followed by critical conversations. NZ History PLD will be a focus in term 3 as we explore the now final document.</p> <p>August: I have applied for funding from the MoE PLD fund for writing specialist Murray Gadd to work with our teaching team throughout 2023 to further develop our writing programmes across the curriculum. Covid has impacted on writing achievement and engagement in particular. He will begin with a Teacher Only Day in January next year. The second round of BSLA training has begun with 2 more of our junior teachers. We will review this PLD and where we are at in term 4 to ensure we are capitalising on what BSLA has to offer but we are also offering our junior students the best possible, and balanced reading instruction.</p> <p>Histories: The MoE has offered us a cluster workshop around the new Histories Curriculum. Karina took part in an online webinar which was a general introduction. The lead team will be Karina, Anne and myself.</p> <p>September: MoE NZ Histories seminar day with UC cluster</p>

		<p>hosted by WPS.</p> <p>November: The first group of teachers to undertake the BSLA PLD are now through the 'training' and our second group have started and will complete theirs in term 2 2023. Jason and I will meet with the junior team leaders on 10th November to make sure the literacy programme is balanced and the best quality of teaching strategies and resources are provided for each child's individual learning needs.</p> <p>December: Junior Literacy Review day held and clear expectations set for moving forward. Maths PLD continuing 2023 with Rob Profitt White and a plan for 2023 has been developed with the cluster.</p>
<p>Review assessment for learning practices and further develop our inschool review/evaluation process</p>	<ul style="list-style-type: none"> ● Review and refresh strategies, tools and relevance to learning. ● Ongoing staff workshops based on need or interest. ● Build the assessment plans into the ERO Evaluation Plan as a major direction for this year. ● Carry out school wide standardised or internal review assessments as in Review Plan 	<p>February: 31/01 review and research day with Assessment for Learning conference resources ERO Evaluation Plan shared with the Board chair and Board after the leadership team worked on it. STEPS screening for all year 2-6 students happened in week 2 ready for groupings and placements on the programme.</p> <p>March: PAT results and writing exemplar results currently being analysed and will be reported on at our next meeting.</p> <p>June: Term 3 surveys for feeding into internal review to be discussed at our meeting.</p> <p>August: Student and staff surveys are set up by NZCER and all ready to go out in week 5. NZCER advisor has offered to assist me to design a parent survey based on student responses and some criteria they have used in past review surveys. ERO has accepted our internal review plan which we will work on with our ERO team.</p> <p>November: Maths assessment using a NPDL approach has been well covered with the maths team and the staff as a whole. We will continue on this journey with Rob again next year where we will go even deeper into learning and ongoing assessment to ensure each child is making the most of their learning opportunities in maths, in context.</p> <p>December: Writing moderation and results not completed - just no time for the leadership team to get together to do this - this will now be a holiday job and reported at the February meeting.</p>
<p>Implement Tier 2 PB4L programme whilst nurturing Tier 3 schoolwide protocols and systems</p>	<ul style="list-style-type: none"> ● Training for all staff in 'Pause, Breathe, Smile. ● Coach to lead the School Wide team and Tier 2 team to achieve targets outlined in the PB4L programme. ● Review readiness for Tier 1. ● Implement programmes to cater for needs e.g. Seasons for Growth, Growing Taller. 	<p>March: All classes have been working through the 8 sections of the handbook over the term, so that these practices will then be a natural part of the classroom day.</p> <p>PB4L lead team have had a planning session to set in place the staff PLD, Schoolwide targets and Tier 2 protocols for the year.</p> <p>May: Max Gold met with Karina, our PB4L coach to review where we are at and next steps.</p> <p>Seasons for growth happening in term 2. Boys and Girls clubs well into their work.</p> <p>Growing Taller applications being sought for Term 3.</p> <p>June: Karina will give us some feedback following Max Gold's visit.</p>

		<p>September: PB4L lead team and staff workshop - based on review findings.</p> <p>November: Coral is now a fully trained Seasons for Growth coach along with Hannah. We hope to look at Dave and Karina undertaking the Rock and Water training as this was put off from last year.</p>
<p>Special Programmes</p>	<ul style="list-style-type: none"> ● Continue with the Literacy Support programme with our specialist teachers outside of the classroom. TAs to support STEPs group work within the classroom. ● DPs will work in classrooms/pods picking up reading, writing and/or maths groups as required in consultation with the Pod Leader and Leadership Team. ● Languages will be taught at Year 5 & 6 level - French, Mandarin, Spanish, Japanese, Te Reo, German. ● Teachers will provide ILPs or IEPs to develop and action an individual needs based programme particularly where there are specialist teachers or teacher aides involved with specific learning. ● Music Tutors working with more advanced instrumentalists and the school band - Wednesday 1.30-3pm. ● Mary Anne Tamati will work with the Kapahaka groups and work with our younger akonga on the language and protocols as well as supporting the teaching of the NZ Histories curriculum as required. ● Boys Club and Girls club - student wellbeing support group activities lead by David F and Jo M will be held for 1.5 hours once a week. ● The Arts - drama club, Sing Squad, Junior Choir, pantomime performance, music festivals are planned for and practices occur for these during break/lunch times and led by teaching staff. ● Chess Club, Envirogroup, Garden to Table, programmes are extra activities led by teaching/TA staff. Release time for these to happen will be given if possible. 	<p>February: All of our learning support programmes got underway in week 3 after the TAs spent the first 2 weeks in classes more generally. DPs began working with their groups in week 2 ready to get fully into it in week 3. We have not registered for the MEG language programmes this year due to financial constraints but have subscribed to EP. We are continuing with the same languages as last year</p> <p>In week 2 Pete and Helen worked with Year 5-6 students and confirmed they will have a full band of enthusiasts this year.</p> <p>We had over 60 students turn up to be in each of the senior and junior kapahaka groups. There is a whanau meeting in week 4 where goals will be discussed along with a marae visit and stayover in early term 2.</p> <p>March: 15 parents turned up to the whanau meeting and 2 of these dads have offered to come in and support our Kapahaka groups.</p> <p>Year 5 & 6 Languages programmes kicked off on Tuesday 16th March.</p> <p>SENCO: Leah has ensured that all children receiving extra interventions will complete an ILP to ensure the funding is specifically and appropriately directed.</p> <p>Dave and Jo have had 2 weeks of Boys/Girls club and they are collecting firewood for sale again to fund their fun activities for the year.</p> <p>Due to Covid rules we have not yet started up choir. Kapahaka has been taken outside. Drama Club will start in term 2. Chess club is underway on Fridays and is being well attended.</p> <p>May: ILPs for all teacher aide work are now in place and supported by SENCO, Leah Allison.</p> <p>Drama Club, choir, etc due to start once we can be assured we can gather safely. Covid uncertainties and absences have not enabled this as yet.</p> <p>The Chess Club took part in the regional chess competition on May 16th.</p> <p>The Garden to Table programme has made lots of progress this term. Applications for further funding being prepared from multiple sources.</p> <p>We have met with the liaison person for the Emissions programme Wai we have been involved with. Jo is off to a hui to receive teaching resources which she will then introduce to the full staff.</p> <p>June: Garden to Table funding applications are currently being prepared for a term 3 submission. Choir/drama club have been delayed in starting up due to Covid and the illnesses around. We will make a fresh start in term 3.</p>

		<p>August: Garden to Table funding - 2 confirmed grant offers and 2 still to come. We have begun with the basic infrastructural components first. We aim to have the project completed by December if all of the funding is granted.</p> <p>Chess competition in QTown on 16th August. Markus is taking over a minivan and 10 competitors</p> <p>November: The Kapahaka group gave a stunning performance at the Central Lakes Polyfest in Queenstown on 19/10.</p> <p>The pantomime is being rehearsed by the 40 year 5 and 6 students involved. Pod 8 are using the panto as an opportunity to work through an NPDL approach as 'producers' of the panto, including doing the backdrops and props, considering costs and expenses, admission fees, and the overall organisation of the production.</p> <p>The Garden to Table opening is planned for Wednesday 30th November at 2pm.</p> <p>The DPs are winding down their literacy support work this term as their workload increases with the end of year commitments.</p> <p>December: Our Literacy Lift team and leadership team have begun screening and considering students and accelerated learning programmes for 2023. We have been reviewing the best use of our DP time next year.</p> <p>Panto is in its final stages of readiness for performance.</p> <p>Junior school singing at Enliven. Kapahaka supporting our G2T ceremony and the band and Kapahaka group are getting ready for the Year 6 graduation on 14th December. Brendan...we will need a speech from you and we would love to have as many trustees attend as possible...on stage!</p>
<p>Effective pastoral support systems are in place</p>	<ul style="list-style-type: none"> • Restorative Practice, the Bugging Off Procedure, Pause, Breathe, Smile lessons and practices, and PB4L lesson plans and protocols are used to support pastoral practice. Pod leaders and the Leadership team support teachers with pastoral care. • RTLBs and Learning Support staff are involved when students are deemed to be more at risk. 	<p>February: Students already referred for RTLB support. Interim Response funding gained for a new entrant who we knew would find it hard to settle. The MoE have also sorted funding for a fence and gate to shut off pod 8 from the carpark.</p> <p>March: Three IEP meetings have been held for high risk students. These were all very positive.</p> <p>May: We have 2 extremely high needs students who have required a lot of extra funding and support. Teachers and teacher aides have been amazing and it is only because of this these 2 students are still in school. We are continually seeking extra resourcing and 'expertise' to be able to support these students, even to the extent of attending a pediatrician meeting with a parent to try and bring about a medical intervention.</p> <p>June: PB4L led team have developed a survey tool for students to gather some data about what is working well and what may need a refocus. This is being completed before the end of term.</p> <p>September: Staff have focused on reinforcing the Bugging Off procedure as the student survey showed there was a need to upskill students.</p>

		<p>November: We have been very proactive with our students who need extra assistance with anxiety or home/school issues. We have had RTLBs assigned to these children as well as a social worker and in one case an MoE funded psychologist. We have had many children on such programmes this year with all of the earlier ones discontinued, and good results achieved.</p> <p>December: We have had 3 Stand Downs since our last meeting (In-committee).</p>
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ANNUAL OBJECTIVE	KEY ACTIONS/STRATEGIES	
<p>Build staff understanding and strategies in dealing with student and parent anxiety</p>	<ul style="list-style-type: none"> Over the January holiday time view videos and readings around anxiety and as part of the Pause, Breathe, Smile PLD in preparation for TOD. Teacher Only Day 1st February - training for all staff in 'Pause, Breathe, Smile'. Teacher handbooks to provide a series of activities, lessons for 8 weeks in Term 1 and ongoing routines to build mindfulness and resilience. Life Education Trust and similar programmes capitalised on to build wellbeing and resilience. In pods and school wide planning for classes, groups and individuals use knowledge and resources gained from this programme. 	<p>February: The Life Education programme and educator proved to be of their usual high quality. These sessions fitted in well with our Pause, Smile, Breathe work as well.</p> <p>March: A Parenting Place Zoom meeting for parents was set up on the topic of Parenting Through Covid. This was very well received and we will look at a face to face one in term 2 or 3.</p> <p>June: We have students with anxiety working in our Seasons for Growth programme and also working with social workers in the home and our RTLB and teachers at school. Students in our girls and boys club also feature some of these children.</p> <p>August: Pause, Breathe, Smile student workbooks (free as we are part of the programme) have just been delivered to all children and these will serve to refresh the focus on the well being strategies.</p> <p>September: Coral has trained and is now our second S4G facilitator.</p> <p>November: We have worked with a growing number of students and their families with anxiety, stress, or seem unhappy or who are having issues within the home environment - the leadership team have really worked hard to build relationships with families and to put in a plan that works for home and school. This has been a big part of our job over the last couple of years.</p>
<p>PB4L</p>	<ul style="list-style-type: none"> Coach to lead the School Wide team and Tier 2 team to achieve targets outlined in the PB4L programme. Continue with the Boys Club and Girls 	<p>March: PB4L lead team have met to set up the targets and goals for the year.</p> <p>May: Boys/Girls Club have a firewood fundraiser underway to raise funds for their out of school activities. The first is ice skating in Alexandra for a</p>

	<p>Club activities to support at risk students with their behaviour/ social skills.</p> <ul style="list-style-type: none"> ● Review readiness for Tier 3. ● Attend F2F PLD, online and conference opportunities as opportunity arises. ● Visits to other schools and also share what we are doing with schools who request this. ● Review and adjust interventions as needed. ● Build Pause, Breathe, Smile learning into our schoolwide approach. 	<p>day. Karina and 2 of her PB4L team will attend the PB4L conference online this year. June: Tier 2 interventions in place with 3 students currently - a year 6 girl and 2 year 3 boys. We have RTLBs working with a group of year 5/6 boys in one class who need a boost in learning behaviours. August: Online conference is this term. Karina is using the results of the PB4L student survey to focus on strategies. For example currently students are getting lots of modelling and practice in the 'Bugging Off Procedure'. The token rewards and end of term 'choice/muffi day' has proved successful this year. Hannah is trained in Seasons for Growth and Mandy from REAP and Hannah have just finished their working with a senior and junior student group. Coral has been accepted for training in leading the S4G programme which will give us 2 of our own facilitators. September: PB4L workshop focusing on feedback from the conference 3 of the team attended and also the leads sharing strategies they have found successful. December: TOD next year a link with NZ Histories and values with PB4L.</p>
<p>Staff Well-Being</p>	<ul style="list-style-type: none"> ● At least one social event is planned for a term. ● Funds are in the budget to pay for any staff and student activities around well-being. ● Keep meetings to Tuesday chats and the Tuesday staff workshop and one 'formal' pod meeting a fortnight as much as possible. ● Provide release for staff to carry out extra tasks/responsibilities as the budget allows. ● Foster the extra network support for teaching and support staff around the pressures of working with children with more challenging behavioural and learning needs (e.g. EAP, Learning Support, PLD). 	<p>February: Dave and the quiz team are continuing with their daily newspaper quiz at morning tea. March - We held a morning tea farewell for Ella on 17/03 - lots of food and laughter. May: A baby shower morning tea was held for Mel in the last week of term 2. A farewell and thank you for Clair will be held the next Friday when she is in Wānaka. June: Support Staff week was celebrated with a morning tea and a coffee/card gift. Admin staff were delighted to learn of their pay rate increase. An approach to EPA for support was made on behalf of a staff member - family not work related. August: The PB4L lead team have organised a staff quiz for staff (well-being) along with drinks and nibbles this Friday 12th August. We had a 'dress like Dave' day on Monday 8th to seek 'revenge' on David F for his fun pranks on other staff. It created many laughs. We have taken on another TA to help support one of our higher needs students, and to give the current TA more breaks and a change of role working with a less stressful student now and then. December: The last part of this term has become quite tough with Covid and staff illness, along with some parental expectations. Staff well-being has been a focus of the leadership team over the last few weeks.</p>

2: The Board of Trustees represents and serves the education and school

community in its stewardship role and scrutineses the work of the school in achieving valued student outcomes.

ANNUAL OBJECTIVE	KEY ACTIONS/STRATEGIES	
<p>1. Community Communication and Engagement (around change in legislation, guidelines, governance and school management areas)</p>	<p>Review/consult all stakeholders around changes.</p> <p>Trustees are more visible in sharing the character of the school and the role of governance.</p> <p>The Board and community will be informed around MoE and Curriculum changes e.g NELPs, NZ Histories Curriculum.</p> <p>The Board and the community are involved in the ERO Evaluation plan review and implementation. Report all findings as they come to hand.</p> <p>Whanaungatanga - involve whanau in Makerspaces projects (particularly in making, workshopping ideas, judge/evaluate projects, bringing in experts, engaging with local businesses and tuakana Teina).</p>	<p>February: Howie and I met to go over notes from the BOT strategic planning meeting. We also went through the ERO Evaluation Plan.</p> <p>May: I would appreciate feedback around the management and communication systems employed during Covid in Term 1.</p> <p>June: Term 3 surveys. NELPs info session for trustees at the current meeting.</p> <p>August: The election process is well underway. Good luck to current trustees up for election. I will share the final 'evaluation plan' statement if I have it in time for the meeting.</p> <p>November: Welcome on-board to our new trustees and thanks for putting your hands up again to our returning trustees. How can we update the community about who you all are and the wonderful job you do for us all at WPS?</p> <p>December: Makerspaces plan reviewed due to over-runs with price increase - 1 per pod with smaller roller doors. Build on the side away from the wind.</p>
<p>2. Manage and Innovate for Future Changes - staffing, property, funding</p>	<p>Manage roll growth and the challenges re staffing provision and expertise, and property and resourcing.</p> <p>Implement 10YPP developments: LED lighting, Recladding Project, construction of Makerspaces, installation of security cameras, upgrade alarm system, solar panels installation, update and monitor the CREST cleaning Contract.</p> <p>Reduce student to adult teaching ratios through effective organisational practices and Board funding.</p> <p>Seek extra funding for discretionary programmes and activities - Languages, Boys and Girls club, ESOL programmes, Literacy Lift.</p> <p>Build understanding of the 5 objectives:</p> <ol style="list-style-type: none"> 1. Learners at the centre 2. Barrier free access to education 	<p>February: Crest contract confirmed. All other projects have had the necessary paperwork submitted and signed off and are ready to go. DPs, TAs and specialist teachers all working with groups and individuals to ensure class sizes are managed for learning.</p> <p>March: Roll numbers steady (at 502 as of 18/03).</p> <p>May: Roll number 508 at time of the meeting. However we have a new entrant class starting and therefore 1 full teaching equivalent required in week 6 of this term and the next class is likely to start mid term 3 or early term 4. We still have to reach 530 before we are given more parts of a teaching position.</p> <p>Recladding due to start June, with Maker spacers to be completed at the same time, security cameras have now been installed and the new alarm system has just been activated.</p> <p>TAs, DPs and our Literacy Lift teachers continue to reduce student ratios and I am so impressed with the quality and intensity of these programmes. Our kids are getting awesome opportunities in literacy in particular.</p> <p>June: Extra funding gained to support 3 junior teachers to be BSLA trained.</p>

3. Quality teaching and learning
4. Future of learning and work
5. Enhance research and use of mātauranga Māori in addressing local and global challenges (this applies to the tertiary sector only).

All 10YPP developments on track.

The NELPs have been unpacked with the Board at this meeting and so they have understanding of the objectives and the next steps we need to take. We feel we are in a good place with all of the education priorities.

August: Roll currently over our 530 ops grant staffing number currently sitting at 558. We have applied to the MoE for extra FTTE (full time teaching equivalents) so hopefully this will boost our staffing allocation/funding as we are already overstaffed by 1 (Andrena's NE position and in term 4 we will need to employ another NE teacher (16 chn at beginning of Term 4 which will increase to 23 mid term 4)

LED lighting - a scoping exercise has been done for this and we are awaiting to hear when this might happen.

Staff car park irrigation and landscaping has been completed.

Crest Contract to be renegotiated as the hours will increase for them next year as Lucy, who only took on the extra cleaning role part time to help us out, and has been at the job now for 2 years, will not be seeking this next year. Melissa and I will renegotiate this with Danny from Crest later this term, ready for our first go at the budget.

Brendan and I have sent an email to the WPSFT seeking a further boost of funding to their original offer of \$15,000 over 3 years when we were seeking \$60,000 this year.

November:

It was disappointing to lose another 1.3 of our teacher components for next year. And also to lose funding as deciles have now gone and equity funding has been introduced but we still do not get the \$150 the decile 1-7 schools get in lieu of school donations and we lose \$10,000. We have already reviewed staffing, the budget and school organisation to cater for our reduced funding and staffing. Our 10YPP projects are all go and chugging along nicely.

December: These goals to continue in 2023 strategic/annual plan.